



Region of Waterloo Arts Fund Minutes

Thursday, June 4, 2015

3:11 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

Present were: Chair M. Scott, S. Gruetzmacher, P. Mulloy, K. Seiling*, A. Thomas and J. Wichers

Members Absent: E. Bolton, S. Clevely and K. Redman

Also Present: Artist-at-Large Advisors, M. Doherty* and R. Nixon*

Declarations of Pecuniary Interest Under “The Conflict of Interest Policy of The Region of Waterloo Arts Fund”

P. Mulloy declared a conflict related to agenda item 4 a) since she is employed by the organization seeking the project extension.

Declarations related specifically to the grant applications were made prior to the review of the Stage 2 applications.

* K. Seiling left the meeting at 3:13 p.m.

Approval of Minutes

Open Session – April 9, 2015

Moved by S. Gruetzmacher

Seconded by J. Wichers

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on April 9, 2015.

Carried

Closed Session – April 9, 2015

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Moved by A. Thomas

Seconded by S. Gruetzmacher

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on April 9, 2015.

Carried

Business Arising From the Minutes

a) Arts Fund Review of Project Update - S13-52, Acquaintance

M. Scott provided an update about this project and advised that the Final Report Review Committee has received additional information and are satisfied that the project has progressed and will have a successful outcome. An interim Final Report has been received. The board discussed the updates provided.

Moved by J. Wichers

Seconded by S. Gruetzmacher

That the Region of Waterloo Arts Fund rescind the motion passed at the April 9, 2015 board meeting to deny a project extension and to have the grant re-paid for S13-52, Acquaintance;

And that the Region of Waterloo Arts Fund approve the project conditions as recommended by the Final Report Review Committee, as follows:

- a) that frequent progress updates be provided to the board, including website links, if available, based on the dates and actions listed in the project update;
- b) that a Final Report be submitted to the Arts Fund prior to the June 4th board meeting;
- c) that an addendum report, with actual numbers and results, be submitted to the Arts Fund once the CD is launched; and
- d) that failure to comply with these conditions will reinstate the request to repay the grant monies immediately.

Carried

Staff were directed to prepare correspondence to notify P. McGough and H. Abel of the board's decision.

b) Review of Board Orientation Package/Confidentiality Form

M. Scott referenced the Board Orientation Package and noted that over the past several years, volunteers working with the Arts Fund have signed Confidentiality documents but a form wasn't available for Board members. Forms were distributed to members for their review and signature.

* K. Seiling returned to the meeting at 3:22 p.m.

c) Arts Fund Open House – Update

M. Scott reminded members of the next Open House session planned for August 18th from 5:00 to 7:00 p.m. in Room 110 in the Region's Administrative building. The informal event will provide general information to prospective grant applicants; details will be noted on the Arts Fund website and in the letters sent to all Spring 2015 grant applicants.

d) Final Reports Review Committee – Update

M. Scott provided an update on outstanding Final Reports and the review status of submitted Final Reports. She added that among the Final Reports awaiting review is one for K. Ramessar.

She asked that any board member attending a grant-related event, send an email to her with a brief overview of the event so that this information can be input into the database.

Correspondence

a) Kim Jernigan, The New Quarterly, Re: S14-18 – Request for Project Extension

* P. Mulloy left the meeting during the discussion.

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by S. Gruetzmacher

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the request for project extension for The New Quarterly project, Anthology: Falling in Love with Poetry (S14-18), until December 31, 2015, at which time a Final Report will be due.

Carried

b) Michael Jeong / David Halk, Re: Dead Weight (S14-59) – Request for Project Extension

The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by P. Mulloy

Seconded by J. Wichers

That the Region of Waterloo Arts Fund approve the request for project extension for Michael Jeong's project, Dead Weight (S14-59), until October 31, 2015, at which time a Final Report will be due.

Carried

c) Green Light Arts/Matt White Re: The Ashley Smith Project (F13-27) – Request for Project Changes and Request for Project Extension

M. Scott provided an overview of the review of the Final Report received. The Board discussed the request and directed staff to send written notification of the Board's decision.

Moved by S. Gruetzmacher

Seconded by A. Thomas

That the Region of Waterloo Arts Fund approve the project changes for The Ashley Smith Project (F13-27), as outlined in the correspondence received from Green Light Arts/Matt White on June 1, 2015;

And that the board approve the request for a project extension until November 30, 2015, at which time a Final Report will be due.

Carried

Declarations of Pecuniary Interest Under The Conflict of Interest Policy of The Region of Waterloo Arts Fund – Specific to Grant Applications

The following declarations of pecuniary interest, related to applications, were made by the Board members in Open Session:

Application ID	Board Member	Reason:
S15-06	A. Thomas	Indirect; she's involved with the event.
S15-39	A. Thomas	Indirect; her partner is involved in the project.
S15-50	A. Thomas	Indirect; she may be involved in the project.

S15-29	A. Thomas	Indirect; the applicant is her interim manager.
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Each Board member excused themselves from the meeting room during the review discussion of these grant applications.

The following declarations of pecuniary interest, related to applications, were made by the Artist-at-Large Advisors in Open Session:

Application ID	Artist-at-Large Advisor	Reason:
S15-18	R. Nixon	Indirect; he's an employee of the university.
S15-21	M. Doherty	Indirect; she may be involved in the project.
S15-40	M. Doherty	Indirect; she may be involved in the project.
S15-40	R. Nixon	Indirect; he may be involved in the project.

Each Artist-at-Large Advisor excused themselves from the meeting room during the discussion of these grant applications.

Closed Session

Due to the nature of the discussion related to personal matters about identifiable individuals, the Board moved into Closed Session.

Moved by A. Thomas

Seconded by P. Mulloy

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, June 4, 2015 at approximately 3:37 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to final project outcomes
- b) personal matters about identifiable individuals related to current applications

Carried

The closed session meeting recessed at 5:04 p.m. and reconvened at 5:14 p.m.

* M. Doherty, R. Nixon and K. Seiling left the meeting at 5:04 p.m.

Motion to Reconvene Into Open Session

Moved by S. Gruetzmacher

Seconded by A. Thomas

That the Region of Waterloo Arts Fund reconvene into Open Session at 6:57 p.m.

Carried

New Business

a) Review of Spring 2015 Stage 2 Applications

It was noted that the following did not submit Stage 2 applications:

S15-15, Kirk Zurell

S15-16, Carol Leigh Wehking

S15-23, Magdalena Tomsinska

S15-77, Tim Louis

Moved by J. Wichers

Seconded by P. Mulloy

That the following Spring 2015 Stage 2 applications receive Arts Fund grants, as follows:

ID#	First	Last	Organization	Amount
S15-06	Isabel	Cisterna	Neruda Arts	\$6,000.00
S15-39	Marc	Paré	Nota Bene Baroque Players	\$4,000.00
S15-63	Douglas W.	Campbell		\$10,000.00
S15-01	Brian	Douglas		\$1,500.00
S15-18	Ivan	Juracic	University of Waterloo Art Gallery	\$7,000.00
S15-21	Stephanie	Sobek-Swant	rare Charitable Research Reserve	\$5,000.00
S15-28	Mark	Walton		\$6,000.00
S15-29	Annabelle	Girard	Kitchener-Waterloo Art Gallery	\$1,500.00
S15-34	Muge	Aliefendioglu		\$4,000.00
S15-40	Michael Jacob	Ambedian	Tri-City Stopgap	\$7,000.00
S15-45	Pamela Rojas and	Maca Suazo	Ferrocement Rojas/Suazo	\$4,000.00
S15-58	Meg	Harder		\$2,800.00
S15-20	Kathleen	Sheehy	Lost & Found Theatre	\$4,000.00

S15-25	Jonah	Fortin	Trenchcoat Productions	\$6,000.00
S15-56	Dave and Natasha	Mansell		\$7,000.00
S15-57	Melissa	Sky	Femme Fatale Creations	\$10,000.00
S15-72	Rufus	John	Urban X Entertainment	\$10,000.00
S15-47	Jesse	Parent	Jesse Parent Music	\$3,000.00
S15-59	Kyle	Krische	Wayfarer	\$1,200.00
S15-65	James	Barr	Aisles	\$5,000.00
S15-71	Ryan	Brohman	The LoFi Mind	\$10,000.00
S15-02	Nada	Humsi	Kitchener-Waterloo Arab Canadian Theatre/KW- ACT	\$10,000.00
S15-22	Pauline	Finch	Waterloo Concert Band (WCB)	\$5,500.00
S15-44	Janet	Robinson	Wilfrid Laurier University	\$4,000.00
			Total Granted	\$134,500.00

Carried

The following applications did not receive Board approval for an Arts Fund grant:

ID#	First	Last	Organization	Amount
S15-14	Rob	Deyman	Kitchener Blues Community Inc.	\$8,000.00
S15-35	Isaac	Mulé	Modus Vivendi Village Players	\$3,000.00
S15-41	Nadine	Badran	Canadian Clay & Glass Gallery	\$5,000.00
S15-49	Terre	Chartrand	Samaritan Woman 28	\$5,000.00
S15-50	Eric	Rumble	Night/Shift Nocturnal Adventure Festival	\$10,000.00
S15-17	Stephanie	Sokolowski		\$8,000.00
S15-33	Diana	Milanovic	THEMUSEUM of Ideas Transcending Objects	\$10,000.00
S15-78	Alexandra	Hunter		\$2,500.00
S15-38	Bonita	Wagler	Elmira Water Project	\$9,690.00
S15-69	Taylor	Leith		\$10,000.00
S15-13	Faith	Walker		\$8,000.00
S15-37	Robbie	Hancock		\$10,092.00
S15-74	Vienna	D'Amato Hall		\$2,000.00
			Total of Unapproved Grants	\$106,932.00

Other Business

a) Board Recruitment

M. Scott stated that S. Clevely has advised that, due to other commitments on his time, he will not be seeking re-election as Vice Chair in January 2016. He will, however, continue to sit on the Final Report Review committee. She highlighted the vacancies and expertise gaps on the board.

b) Anniversary Celebrations

M. Scott noted that 2017 will be the Arts Fund's 15th anniversary and Canada's 150th and that she wants to put together a committee to consider a special project in celebration of these milestones (15/150). She suggested that the committee could begin developing the ideas and present options to the board at the September meeting.

Next Meeting – September 10, 2015

(Annual General Meeting; followed by Regular Meeting)

Adjourn

Moved by A. Thomas

Seconded by J. Wichers

That the meeting adjourn at 7:00 p.m.

Carried

Board Chair, M. Scott

Corporate Clerk, S. Natolochny