



Media Release: Friday, January 10, 2014, 4:30 p.m.

Region of Waterloo Arts Fund Agenda

Thursday, January 16, 2014
4:00 p.m.
Room 218
Regional Administration Building
150 Frederick Street, Kitchener, Ontario

- 1. Appointment of Directors / Election of Officers**
 - a) Appointment of Directors – S. Natolochny
 - b) Election of Officers – S. Natolochny

- 2. Declarations of Pecuniary Interest Under the Conflict of Interest Policy of the Region of Waterloo Arts Fund**

- 3. Approval of Minutes**
 - a) Open Session – [December 5, 2013](#) 1
 - b) Closed Session – December 5, 2013 (Distributed to Members Only at the meeting)

- 4. Business Arising From The Minutes**
 - a) Task Force Update – M. Scott

- 5. Correspondence**
 - a) Miroki Tong, Re: [F12-34](#) – Request for Project Extension 8

- 6. New Business**
 - a) Review of 2013 – I. Stefanescu, Past Chair
 - b) Nominating/Membership Committee Appointments
 - c) Final Reports Review Committee Appointments
 - d) Communications Committee Appointments

- e) Distribution of 2014 Promotional Postcards
- f) Mileage/Parking Expenses
- 7. Closed Session
(Motion required, if applicable)**
- 8. Motion to Reconvene Into Open Session**
- 9. Other Business**
- 10. Next Meeting – April 10, 2014**
- 11. Adjourn**



Region Of Waterloo Arts Fund Minutes

Thursday, December 5, 2013
3:19 p.m., Room 218
Regional Administration Building
150 Frederick Street, Kitchener, Ontario

Present were: Chair I. Stefanescu, M. de Groot, J. Haalboom*, E. McCluskie, P. Mulloy*, M. Scott and A. Thomas*

Members Absent: A. Aledeh, I. Cisterna, D. Mansell, P. Pulford and K. Seiling

The meeting started without quorum.

Declarations of Pecuniary Interest Under The Conflict Of Interest Policy Of The Region Of Waterloo Arts Fund

None declared; declarations related specifically to the grant applications were made prior to the review of the Stage 2 applications.

Approval Of Minutes Of Meeting

Open Session – October 3, 2013

I. Stefanescu summarized the status of the motions carried without quorum at the October 3, 2013 meeting. The motion to approve the moving forward of Stage 1 applications was approved by a majority of the members via email.

Moved by M. Scott
Seconded by E. McCluskie

That the Region of Waterloo Arts Fund approve the open session minutes of October 3, 2013.

Carried

Closed Session – October 3, 2013

Moved by A. Thomas
Seconded by E. McCluskie

That the Region of Waterloo Arts Fund approve the closed session minutes of October 3, 2013.

Carried

Open Session – November 4, 2013

Moved by M. de Groot

Seconded by E. McCluskie

That the Region of Waterloo Arts Fund approve the open session minutes of November 4, 2013.

Carried

I. Stefanescu welcomed Paige Desmond, from The Record.

Business Arising From the Minutes

a) Directors' Liability Insurance Update / Approval

S. Natolochny provided an update about the replacement policy, including the rates and coverage. Copies of the insurance policy are available upon request.

Moved by A. Thomas

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund approve the expenditure of \$1674.00 for a one-year renewable insurance policy, effective November 8, 2013.

Carried

b) Task Force Update

I. Stefanescu advised that the task force has met several times and recently with J. Schelling. She stated that M. Scott has created a comparator grid to identify the similarities and differences between the model currently in place and the recommendations made by the Review Panel and the proposals of the Task Force group. She stated that the document will be distributed to the Board and the Review Panel for feedback and then will be distributed throughout the arts community for feedback. The issue will come back to the January 16, 2014 Board meeting.

In response to an inquiry from the Board about the anticipated timelines for implementation, I. Stefanescu advised that the proposed changes involve governance and processes, and as a result, will take some time. Additionally, a new by-law will be required. The Task Force members have estimated that the proposed changes will be formally implemented at the September 2014 Annual General Meeting.

* J. Haalboom joined the meeting at 3:29 p.m. and quorum was achieved.

The Board approved the motions that had been moved without quorum.

1517441

c) Membership/Nominating Committee Updates / Approval

M. Scott advised that the Committee has met to determine several potential candidates to fill the vacancies on the board; she provided the names to the Board. The Committee will review the list and will make contact with the prospective members.

S. Natolochny advised that members whose term was to expire at the end of 2013 have been asked to renew their terms until the January 16, 2014 meeting to ensure that the minimum number of directors are in place for the purpose of approving new and renewed appointments in January.

Moved by E. McCluskie
Seconded by M. de Groot

That the Region of Waterloo Arts Fund approve the extension of the membership term for Arlene Thomas to January 16, 2014.

Carried

Correspondence

a) The Correspondence file was distributed to members; the file included a copy of the Fall 2013 Events & Exhibits newsletter and a promotional brochure from the Clay & Glass.

b) Tri-City Stopgap Re: F11-36, Artists Site specific Exhibit – Request for Project Extension

The Board discussed the request. Staff will send written notification of the Board's decision.

Moved by M. de Groot
Seconded by E. McCluskie

That the Region of Waterloo Arts Fund approve the request for project extension for Tri-City Stopgap's project, Artists Site Specific Exhibit (F11-36) until December 31, 2014, at which time a Final Report will be due.

Carried

Other Business

S. Natolochny presented Certificates of Appreciation to retiring Board members, I. Stefanescu and E. McCluskie on behalf of Regional Chair Ken Seiling.

New Business

Review of Fall 2013 Stage 2 Applications

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The following applicants did not submit Stage 2 applications:

F13-37 Anthony Ramsay, Stadium Status Media Group
 F13-46 Tyler Stoddart, Love Banshee
 F13-35 Viktorija Kovac, Ars Mechanica Theatre

The following applicants submitted Stage 2 applications after the deadline:

F13-32 Brian Lockyer
 F13-34 Judith Miller, Stonegarden Studios

The following applicant declined to submit a Stage 2 application:

F13-29 Kari Kokko, Community Music School of Waterloo Region (CMSWR)

The following declarations of pecuniary interest, related to applications, were made by the members:

<u>Application ID:</u>	<u>Board Member:</u>	<u>Reason:</u>
F13-24	I. Stefanescu	The applicant is in a group that she teaches.
F13-40	I. Stefanescu	The applicant is in a group that she teaches.
F13-24	M. de Groot	He's involved with a teaching group that the applicant participates in.
F13-40	M. de Groot	He's involved with a teaching group that the applicant participates in.
F13-48	M. de Groot	The applicant is a colleague at the Multicultural Cinema Club.
F13-38	E. McCluskie	He is the producer for the project.
F13-52	E. McCluskie	He is the producer for the project.
F13-33	E. McCluskie	He is the producer for the project.
F13-48	A. Thomas	She works with the applicant.
F13-22	A. Thomas	She may be involved in the project in the future.

E. McCluskie had declared a conflict for project F13-12 during the Stage 1 Review but he advised that he is no longer a member of the applicant board.

Each member excused themselves from the meeting room and the review discussions of these grant applications during the closed session.

Closed Session

Moved by M. Scott

Seconded by A. Thomas

That a closed meeting of the Region of Waterloo Arts Fund be held on December 5, 2013 at approximately 3:48 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to current applications

Carried

* A. Thomas left the meeting at 5:00 p.m. The meeting lost quorum.

* P. Mulloy left the meeting at 5:15 p.m.

The meeting recessed at 5:15 p.m. and reconvened at 5:22 p.m.

* J. Haalboom left the meeting at 5:58 p.m.

Motion To Reconvene Into Open Session

Moved by E. McCluskie

Seconded by M. Scott

That the Region of Waterloo Arts Fund reconvene into Open Session at 7:20 p.m.

Carried (without quorum)

Moved by M. de Groot

Seconded by E. McCluskie

That the following Fall 2013 Stage 2 applications receive Arts Fund grants, as follows:

ID#	First	Last	Organization	Amount Requested	Amount Approved
F13-04	Stephen	Preece	Grand River Jazz Society	\$10,000	\$10,000
F13-06	Beth	King	YMCA of Cambridge	\$7,100	\$5,100
F13-12	Glenn	Buhr	NUMUS Concerts Inc.	\$5,000	\$5,000
F13-21	Kenneth	Hull	Spiritus Ensemble	\$5,200	\$5,200
F13-07	Lauren	Judge		\$2,900	\$2,900
F13-08	Robert	Linsley		\$1,000	\$1,000
F13-11	Jacqueline	Rula		\$5,000	\$5,000
F13-53	Mary	Misner	Cambridge Galleries	\$11,875	\$11,875
F13-02	Mark	Tonin		\$8,000	\$8,000
F13-25	Dr. Marc	Hurwitz		\$7,500	\$7,500
F13-39	Julie	Thompson	Community Justice Initiatives (CJI) of Waterloo Region	\$10,000	\$10,000
F13-42	Neil	Vidarthi		\$5,000	\$5,000
F13-48	Douglas	Morton		\$3,959	\$3,959
F13-31	Nathan	Stretch	Bass Lions	\$5,000	\$5,000
F13-38	Kevin	Ramessar		\$7,000	\$7,000
F13-52	Andy	Macpherson	KW Big Band Theory	\$15,000	\$10,000

ID#	First	Last	Organization	Amount Requested	Amount Approved
F13-54	Megan	McCaffrey	The Blackwood Two	\$5,000	\$5,000
F13-56	Marcus	Wanka	Teen Violence	\$3,000	\$3,000
F13-14	Paul Knowles,	Mike Erb & Charlene Nafziger	Waterloo Song Cycle Collaborative	\$10,000	\$7,500
F13-20	Kathleen Cleland	Moyer	Backyard Theatre	\$12,000	\$12,000
F13-22	Terre	Chartrand	(Without A) Theatre Company	\$7,000	\$7,000
F13-27	Matt	White	Rocket Science	\$3,500	\$3,500
				\$241,253	\$140,534

Carried (without quorum)

The following applications did not receive Board approval for an Arts Fund grant:

ID#	First	Last	Organization	Amount Requested
F13-43	Sarah Granskou &	Sarah Marsh		\$3,500
F13-50	Richard	Garvey	At the Root Festival	\$10,000
F13-15	Pamela	Rojas		\$5,000
F13-17	Amy	Roger		\$7,000
F13-09	Danny	Bailey		\$4,500
F13-24	Duncan	Finnigan	Five50Films	\$17,500
F13-33	Dan	Mombourquette	Major Hoople's Boarding House Band	\$7,500
F13-36	Nelson	Dunk	Skylight Productions	\$6,000
F13-40	James Anthony	Usas	ElipsesAzure Studio	\$20,000
F13-57	Brad	McMillan	Dream Weaver Productions	\$1,500
F13-30	Cory	Weagant		\$3,719
F13-45	Gregory R.	Osborn		\$5,000

**Next Meeting – January 16, 2014
Board Election; Election of Officers; and Review of 2013**

Adjourn

The meeting adjourned at 7:23 p.m.

Committee Chair, I. Stefanescu

Corporate Clerk, S. Natolochny

Monday December 16, 2013

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To the esteemed board of the Region of Waterloo ARTS FUND,

Firstly, I want to thank you for trusting my abilities as an artist to provide me with the funding to develop my project in December 2012, **The Classical Voice – From Traditional to Alternative**. As a professional performer, I am so eager to finally address a project that has quietly waited in favour of more immediate work. To develop my music takes a lot of time, collaboration and patient building, not unlike the time required to develop literary work.

I am writing today to request an extension to complete my project. This past winter, I sustained two major injuries from two independent accidents, which incapacitated me for nearly 6 months. This loss of time has negatively impacted a lot of my creative projects, including this particular one of music composition. I believe the deadline for the process, as stated on my letter of acceptance, was December 31st. I apologize for waiting so close before communicating; I had hoped against hopes that somehow I could have accomplished everything against the odds.

While I had not provided a definite number of songs that I will have completed at the end of my funding, I had reasonably estimated between 3-5 songs, dependent on the number of collaborators and hours required per composition. I have completed 2 between the months of June and November, when I began to recover from my injuries. I believe another 6 months will provide me adequate time to complete my work.

Thank you very much for considering my request, and I am happy to answer any further questions you may have at your convenience.

Sincerely,



Miroki Tong

REGION OF WATERLOO ARTS FUND	
	CORRESP. AGENDA
	INITIUM REPORT
	FINAL REPORT
✓	REQUEST FOR EXT.
F12-34	