



## **Region of Waterloo Arts Fund**

### **Minutes**

Thursday, June 15, 2017

1:00 p.m.

Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

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Present were: Chair B. A. Keller, A. Dobkowski, M. Hopkins\*, P. Mulloy, R. Nixon\*, J. Rodriguez, M. Scott, K. Seiling\*, K. Sheehy and R. Waldeck

Also Present: P. Shannon (Artist-at-Large member)

Members Absent: E. Bolton and K. Redman

#### **Acknowledgement of Traditional Lands**

B. A. Keller acknowledged that the board is meeting on the traditional territory of the Neutral, Anishnawbe and Haudenosaunee people.

B. A. Keller introduced R. Waldeck and welcomed him to his first board meeting. She also congratulated J. (Wichers) Rodriguez on her recent marriage.

#### **Declarations of Pecuniary Interest Under “The Conflict of Interest Policy of The Region of Waterloo Arts Fund”**

None declared.

#### **Approval of Minutes**

Open Session – April 6, 2017

Moved by K. Sheehy

Seconded by M. Scott

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on April 6, 2017.

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Carried

Closed Session – April 6, 2017

Moved by A. Dobkowski

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on April 6, 2017.

Carried

### **Business Arising From the Minutes**

#### a) 15/150 Reception Review

B. A. Keller referenced the memo that was attached to the agenda; there were no questions from the board.

#### b) Website Redesign Update

M. Scott stated that the work is ongoing and that the new site is 90% ready to launch. Members of the Communications Committee will be meeting next week and launch timelines will be discussed. She said that she anticipates the new site will be up by the summer. In response to a question about the board's preview of the site, M. Scott stated that it will be technically difficult to do so in advance of the launch.

#### c) Nota Bene Baroque Players (F16-57) Re: Project Update

B. A. Keller provided a project update per the memo prepared and circulated to the board ahead of the meeting. She stated that she's satisfied with the changes made to the project and that the dates and locations for the performances have been confirmed.

### **Correspondence**

#### a) Rob Ring (F15-34) Re: Request for Project Extension

The Board discussed the request received and directed staff to send written notification of the Board's decision.

Moved by M. Scott

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund approve the request for a project extension for Rob Ring's project, Care for the Child: The Story of the Bridgeport General (F15-34), until October 31, 2017, at which time a Final Report will be due.

Carried

b) Paul Francescutti (F16-07) Re: Request for Project Extension

The Board discussed the request received and directed staff to send written notification of the Board's decision. The members agreed that they would like to receive regular progress and funding updates. Given that the local work/filming can be down now, the board agreed to an extension deadline of December 2017, at which time an interim report will be due.

\* R. Nixon joined the meeting at 1:12 p.m.

Moved by K. Sheehy

Seconded by J. Rodriguez

That the Region of Waterloo Arts Fund approve the request for a project extension from Paul Francescutti, Two Drums, Many Dreamers (F16-07), specifically for the planned local elements of the project as outlined in his request, until December 31, 2017;

And that an Interim Report will be due no later than December 31, 2017 and should provide a status update about the other funding sources.

Carried

### **New Business**

a) Nominating/Membership Committee Appointment

B. A. Keller advised that K. Sheehy has agreed to be involved with the Nominating/Membership Committee.

Moved by P. Mulloy

Seconded by A. Dobkowski

That the Region of Waterloo Arts Fund approve the appointment of Kathleen Sheehy to the Nominating/Membership Committee, effective immediately, for a one-year renewable term ending on December 31, 2017.

Carried

b) TriCity Stopgap (S15-40) Re: Request for Allocation of Surplus

B. A. Keller provided background information about standard artist fees for providing art work for a group exhibition and estimated what each participating artist involved in this project might receive if the surplus was distributed to the artists. S. Natolochny gave an overview of the board approved policy for dealing with a project surplus.

The board discussed whether to allow the proposal or to ask that a portion of the surplus be returned to the Arts Fund. The board agreed that paying the artists changed the nature of the project since the artists' work was not curated. The board also agreed

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that if the grant applicant is planning to pay artist fees, this anticipated expense should be noted in the original budget.

Moved by R. Nixon

Seconded by K. Sheehy

That the Region of Waterloo Arts Fund deny the proposed surplus allocation by Tri-City Stopgap (S15-40) and request that the surplus funds be returned to the Arts Fund;

And that the reimbursement to the Arts Fund be calculated specific to the budgeted insurance expense and the actual insurance cost, less the grant holdback amount of \$700 for a total reimbursement to the Arts Fund in the amount of \$2030;

And further that TriCity Stopgap be advised that while the Arts Fund supports grants to pay for artists, the project, as approved by the board, did not include curated artists nor did the project budget include payment to the artists.

Carried

c) Review of Spring 2017 Stage 2 Applications

### **Declarations of Pecuniary Interest Under The Conflict of Interest Policy of The Region of Waterloo Arts Fund – Specific to Grant Applications**

There were no declarations for the applications currently being reviewed.

### **Closed Session**

Moved by J. Rodriguez

Seconded by M. Hopkins

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, June 15, 2017 at approximately 1:30 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) personal matters about identifiable individuals related to current applications
- b) personal matters about identifiable individuals related to final reports

Carried

\* K. Seiling joined the meeting at 2:05 p.m.

The board took a recess at 2:55 p.m. and reconvened at 3:00 p.m.

\* M. Hopkins left the meeting at 2:55 p.m.

\* K. Seiling left the meeting at 3:00 p.m.

**Motion to Reconvene Into Open Session**

Moved by M. Scott

Seconded by P. Mulloy

That the Region of Waterloo Arts Fund reconvene into Open Session at 4:25 p.m.

Carried

Moved by J. Rodriguez

Seconded by P. Mulloy

That the following Spring 2017 Stage 2 applications receive Arts Fund grants, as follows:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Amount</b>
S17-20	Priscilla	Galvez		Cambridge	\$15,000
S17-46	Earl	McCluskie		Cambridge	\$10,000
S17-57	Nathan	Stretch	Bass Lions	Kitchener	\$6,100
S17-02	Cecile	Monique		Kitchener	\$8,000
S17-21	Cheryl	Ewing	UpTown Waterloo Jazz Festival	Waterloo	\$3,000
S17-29	Andrzej	Tereszkowski	Waterloo Region Contemporary Music Sessions	Waterloo	\$14,803
S17-36	Kathryn	Ladano		Kitchener	\$5,000
S17-41	Tom	Nagy		Waterloo	\$8,500
S17-50	Tim	Louis		Kitchener	\$9,000
S17-51	Dan Root &	Meg Harder		Kitchener	\$2,000
S17-59	Janine	White	Johnny Hollow	Cambridge	\$9,000
S17-28	Carol Leigh	Wehking	FRESH Stories	Cambridge	\$2,000
S17-34	Suzette	Hafner	Association des francophones de Kitchener- Waterloo	Waterloo	\$4,000
S17-53	Tim	Moher	TMJAZZ	Kitchener	\$15,000
S17-63	Mark	Vuorinen	Grand Philharmonic Choir	Kitchener	\$6,000
S17-23	Kathleen Cleland	Moyer	Backyard Theatre	Kitchener	\$9,000
S17-24	Miroki	Tong		Waterloo	\$5,000
S17-48	Arlene	Thomas	Shadow Puppet Theatre	Kitchener	\$10,000
S17-54	Carin	Lowerison	Green Light Arts	Kitchener	\$6,000

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Amount</b>
S17-01	Jennifer	Gordon	Central Frederick Neighbourhood Association	Kitchener	\$2,250
S17-07	Susan	Coolen		Kitchener	\$3,000
S17-25	Pamela	Rojas		Kitchener	\$3,500
S17-68	Gordon	Hatt	Contemporary Art Forum Kitchener and Area (CAFKA)	Kitchener	\$6,000
S17-05	Ian	Ring		Kitchener	\$5,000
S17-37	Susan	Scott		Waterloo	\$5,000
S17-40	Bashar	Jabbour		Kitchener	\$5,000
				<b>Total Granted</b>	<b>\$177,153</b>

Carried

The following applications did not receive Board approval for an Arts Fund grant:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Amount</b>
S17-67	Alex	Briere			\$15,000
S17-39	Sean	Campbell	Hold the Line	Kitchener	\$8,000
S17-26	Richard	Garvey		Kitchener	\$7,000
S17-49	JoJo	Worthington		Waterloo	\$5,937
S17-10	Matthew	Ninaber		Conestogo	\$8,000
				<b>Total</b>	<b>\$43,937</b>

### **Other Business**

a) Aug 15<sup>th</sup> Open House - Reminder

B. A. Keller reminded the board that the next Open House will be held on August 15<sup>th</sup> from 5:00 to 7:00 p.m. in Room 110 at the Regional Administration Building. Staff will send a reminder email to the board and notice will be posted on the Arts Fund website.

b) Staffing Update

S. Natolochny advised the board that T. Plummer will be on a secondment to the local United Way as a loaned representative of the Region of Waterloo from mid-August to mid-December 2017. The impact on the administration of the Arts Fund is expected to be minimal.

### **Next Meeting – September 7, 2017**

(Annual General Meeting; followed by Regular Meeting)

- Topic for Reflection and Discussion at September meeting

B. A. Keller distributed a Discussion Questions document to the board and reminded the members that she will lead the board discussion at the next regular meeting regarding the community impact of the Arts Fund and future direction.

**Adjourn**

Moved by R. Nixon

Seconded by A. Dobkowski

That the meeting adjourn at 4:37 p.m.

Carried

**Board Chair, B.A. Keller**

**Corporate Clerk, S. Natolochny**