



## **Region of Waterloo Arts Fund**

### **Minutes**

Thursday, December 12, 2019

1:00 p.m., Room 218

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

---

Present were: Chair B. A. Keller, B. Chesney, A. Dobkowski, L. Golds, R. Nixon, I. Ring, S. Scott, K. Sheehy\*, C.A. Treitz and R. Waldeck\*

Members Absent: H. Jowett, K. Redman

Also Present: H. Chimirri-Russell, Director, Cultural Services; M. Braun, Artist-at-Large Advisor, T. Plummer, Corporate Clerk

### **Declarations of Pecuniary Interest under the Conflict of Interest Policy of the Region of Waterloo Arts Fund**

None declared.

Declarations related specifically to the grant applications were made prior to the review of the Fall 2019 Stage 2 applications.

### **Approval of Minutes**

Open Session – October 10, 2019

Moved by R. Waldeck

Seconded by B. Chesney

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on October 10, 2019.

Carried

Closed Session – October 10, 2019

Moved by L. Golds

Seconded S. Scott

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on October 10, 2019.

Carried

### **Business Arising from the Minutes**

a) Retreat Task Team Reports

No reports at this meeting.

b) 2020 Promotional Plan

A. Dobkowski said the 2020 Promotional Plan would be split into two separate parts:

- Communications Plan will focus on community outreach and communications and will include a social media support person, as well as promotion items such as postcards, and website maintenance;
- Communication Business Plan will focus on the single-stage application process and helping people write better applications.

The Board agreed it was important to carefully consider spending funds on costs that are not grants, and will discuss budget amounts at the January Board meeting.

B.A. Keller said the Arts Fund has been invited by Mayor Sure Foxtan to attend the North Dumfries Mayor's Levy on January 4, which would provide an outreach opportunity to display previous grant projects and answer questions about the Arts Fund; M. Braun, B. Chesney and S. Scott volunteered to attend, T. Plummer will provide materials for display.

c) Update on Final Reports

T. Plummer provided an update on outstanding Final Reports.

### **Correspondence**

a) Sam Nabi (S19-28) Re: Project Budget Update

Received for information.

b) Timothy Walker (S18-64) Re: Project Extension

The Board discussed the request for project extension. Staff are directed to send written notification of the Board's decision.

Moved by B. Chesney

3173759

Seconded by I. Ring

That the Region of Waterloo Arts Fund approve the request for a project extension for Timothy Walker's project, Recording of Original Music Scores on Classical Guitar (S18-64), until March 1, 2020, at which time a Final Report will be due.

Carried

c) Joni NehRita (F17-45) Re: Second Project Extension

The Board discussed the request for a second project extension. Staff are directed to send written notification of the Board's decision.

Moved by A. Dobkowski

Seconded by L. Golds

That the Region of Waterloo Arts Fund approve the request for a second project extension for Joni NehRita's project, Love & Protest (F17-45), until March 1, 2020, at which time a Final Report will be due.

Carried

d) Joseph Shugan (F18-10) Re: Project Update

Received for information.

e) Angela Onuora (S18-62) Re: Project Extension

The Board discussed the request for a project extension. Staff are directed to send written notification of the Board's decision.

Moved by A. Dobkowski

Seconded by R. Waldeck

That the Region of Waterloo Arts Fund approve the request for a project extension for Angela Onuora's project, Operation Lights Out – The Story of CANAIRELIEF (S18-62), until June 30, 2020, at which time a Final Report will be due.

Carried

f) Cowan Insurance Group Ltd. Re: Increase for Commercial General Liability Insurance

T. Plummer informed the Board that there is an increase of \$54 for the Commercial General Liability premium this year.

g) Request from Regional Chair's Office, Re: 15/150 videos

3173759

The Board agreed to the request from Regional Chair Karen Redman's office to use clips from the 15/150 videos in her State of the Region address on January 28, 2020, specifically of Sue Sturdy's project "A Grand Woolly Ride:". T. Plummer will contact S. Sturdy to let her know, and will also forward to the Board the invitation for the event.

## **New Business**

### **Electronic Applications and One Stage Application**

L. Golds summarized information regarding [Grants Management System Review](#) that was distributed in advance of the meeting; a copy is attached to the original minutes. She described differences between a simple online application program, which is just automating the current process, and a more fulsome grants management system. A grants management system would provide applicants with a secure user profile and login, allowing them save information and to view all forms for their current and past applications. It would also provide administrative tools and features for the Arts Fund, allowing for automated communications, bulk mailings, assign grant application reviewers, allow Board members to review online applications in real-time with customizable rubrics and scoring, as well as analytics to track what is going on in the local arts community. Many systems will also allow for past data to be imported and would include customizable reports in varying formats and charts.

Moved by L. Golds

Seconded by R. Waldeck

That the Region of Waterloo Arts Fund approve spending up to \$15,000 over 3 years to enter into an agreement with a Grants Management System provider.

Carried

The Board discussed timing of this project, and directed L. Golds, I. Ring and Staff to work together to choose an appropriate provider. L. Golds will provide an update and implementation plan at the January meeting.

\* R. Waldeck left the meeting at 1:45 p.m.

### **Region of Waterloo Arts Fund Granting Philosophy – Draft Discussion Paper**

B. A. Keller distributed the draft discussion paper and the Arts Fund Granting Philosophy will be discussed further at January Board meeting.

### **Arts Fund Board Chair for 2020**

A. Dobkowski provided some background, noting B.A. Keller will be stepping down as Arts Fund Board Chair in January 2020 but will remain as Past Chair; she thanked B.A. Keller for her leadership over the past four years. B. Chesney has served on the Arts

Fund Board since 2018, and has decided to retire from the University of Waterloo. He lives in Guelph so will no longer qualify to serve as a member of the Arts Fund Board. A. Dobkowski confirmed he is still interested in acting as Chair of the Board. She explained that Region of Waterloo Arts Fund By-law 1 will allow for this if he is appointed by the Board to the Officer position of Chair of the Corporation, and would be able to conduct the business of the Arts Fund Board, but he would not be a voting member of the Board.

Moved by A. Dobkowski

Seconded by L. Golds

Whereas:

- Bill Chesney is an accomplished and well regarded theatre professional in the Region of Waterloo and beyond; and
- Bill has proven leadership skills as demonstrated by his senior faculty role at the University of Waterloo, and as Chair of the “eyeGO to the Arts” Board; and
- Bill is known to be actively engaged in the arts community in Waterloo Region and is currently collaborating with a local theatre company on a project; and
- Bill wishes to support the work of the Arts Fund Board as he transitions into retirement.

Therefore, be it resolved that the Region of Waterloo Arts Fund:

- Approve the appointment of Bill Chesney to the role of Officer position of Chair of the Corporation, effective January 1, 2019; and
- Approve the appointment of Bill Chesney to the position of Chair for a period not to exceed 3 years in total.

Carried

The meeting recessed at 1:55 p.m. and reconvened at 2:05 p.m.

### **Review of Fall 2019 Stage 2 Applications**

### **Declarations of Pecuniary Interest Under the Conflict of Interest Policy of the Region of Waterloo Arts Fund – Specific to Grant Applications Closed Session**

The following declarations of pecuniary interest, related to applications, were made in Open Session:

<b>Application ID</b>	<b>Board Member</b>	<b>Reason</b>
F19-25	K. Sheehy	K. Sheehy and Lost & Found Theatre listed as collaborator/partner in application
F19-31	S. Scott	S. Scott works at the New Quarterly

K. Sheehy was not yet in attendance at the meeting during discussion of application F19-25.

S. Scott excused herself from the meeting room during the review discussion of application F19-31.

Moved by L. Golds

Seconded by S. Scott

That a closed meeting of the Region of Waterloo Arts Fund be held on December 12, 2019 at 2:00 p.m. in Room 218, for the purpose of considering the following subject matters:

- a) Personal matters about identifiable individuals related to current applications
- b) Personal matters about identifiable individuals

Carried

\* K. Sheehy joined the meeting at 2:55 p.m.

The meeting recessed at 3:10 p.m. and reconvened at 3:15 p.m.

### **Motion to Reconvene into Open Session**

Moved by A. Dobkowski

Seconded by B. Chesney

That the Region of Waterloo Arts Fund reconvene into Open Session at 4:20 p.m.

Carried

Moved by A. Dobkowski

Seconded by B. Chesney

3173759

That the following Fall 2019 Stage 2 applications receive Arts Fund grants, as follows:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Grant</b>
F19-01	Richard H	Stephens		Cambridge	\$5,000
F19-02	Steve	Sugrim		Waterloo	\$2,000
F19-03	Gordon	Hatt	CAFKA	Kitchener	\$15,000
F19-04	Stephen W	Young		Waterloo	\$2,000
F19-07	Eda	Dede	Sanctuary Refugee Health Centre (Sanctuary)	Kitchener	\$5,500
F19-11	Susan	Coolen		Kitchener	\$2,500
F19-12	Mary	Neil		Kitchener	\$5,000
F19-13	Jeff	Szpirglas		Kitchener	\$6,000
F19-14	Richard	Burrows	Open Ears Festival of Music and Sound	Kitchener	\$10,000
F19-21	Eduardo	Soto- Falcon		Kitchener	\$5,000
F19-22	Laureen	Kuhl	North South Entertainment	Waterloo	\$9,250
F19-23	Jason T	Green		Waterloo	\$8,500
F19-24	Mariette	Stephenson	Ekleipsis Guitar Trio	Cambridge	\$5,000
F19-25	Danielle	Deveau	Midtown Radio Project	Kitchener	\$8,250
F19-28	Mary- Catherine	Pazzano		Kitchener	\$2,750
F19-31	Emily	Bednarz	The New Quarterly	Waterloo	\$13,500
F19-32	Ivan	Jurakic	University of Waterloo Art Gallery	Waterloo	\$3,000
F19-33	Jessie T	Treener		Kitchener	\$8,000
F19-34	Amanda	Rhodenizer		Waterloo	\$5,550
F19-38	Pamela	Mulloy		Kitchener	\$6,000
F19-40	Megan	Brenneman	Age of Majority Singers	Waterloo	\$5,500
F19-42	Elfie	Kalfakis		Kitchener	\$1,000
F19-44	Vincent	Marcone	aka My Pet Skeleton	Kitchener	\$9,400
F19-45	Isabel	Cisterna	Neruda Arts	St. Jacobs	\$4,500

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Grant</b>
F19-47	Janice	Boich	Kitchener Waterloo Community Orchestra	Kitchener	\$4,400
F19-48	Isaac	Mulé	Page 1	Kitchener	\$3,500
F19-51	Nelson	Dunk		Elmira	\$18,000
F19-54	Shama	Saleh	Project UP (Unleashing Potential)	Kitchener	\$6,000
F19-56	Rebekah	Fry	Waterloo Chamber Players	Waterloo	\$5,000
F19-57	Jenna	Afshar	THEMUSEM of Ideas Transcending Objects	Kitchener	\$3,000.00
F19-60	Viktorija	Kovac	Cosmic Fishing Theatre	Waterloo	\$10,000
F19-61	Andrew	Myles	Textile	Waterloo	\$10,000
F19-66	Ahmad	Meree		Kitchener	\$10,000

**Total Granted \$218,100**

Carried

The Arts Fund acknowledges and thanks the Good Foundation for funding of the following projects:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>Project</b>
F19-03	Gordon	Hatt	CAFKA	White Elephant
F19-14	Richard	Burrows	Open Ears Festival of Music and Sound	Art and Sound Walk
F19-31	Emily	Bednarz	The New Quarterly	The New Quarterly Podcasting Initiative
F19-47	Janice	Boich	Kitchener Waterloo Community Orchestra	Vince Gassi Composition
F19-56	Rebekah	Fry	Waterloo Chamber Players	All Good Things: A Farewell Concert



The following applications did not receive Board approval for an Arts Fund grant:

<b>ID#</b>	<b>First</b>	<b>Last</b>	<b>Organization</b>	<b>City</b>	<b>Requested</b>
F19-06	Nancy	Silcox		New Hamburg	\$7,000
F19-08	Jonathon	Pitman	Dub J	Waterloo	\$20,000
F19-16	Roger	Skelly		Waterloo	\$4,000
F19-17	Stephen	Trothen		Kitchener	\$3,300
F19-18	Tess	Martens		Waterloo	\$5,000
F19-30	Stephen	Trim		Kitchener	\$15,770
F19-37	Christopher	Torti		Cambridge	\$9,195
F19-39	Ian Mark	Kimanje		Kitchener	\$15,000
F19-41	Sheila	McMath		Kitchener	\$6,500
F19-46	Kyle	Taylor	Death Party Playground	Waterloo	\$5,000
F19-52	Matthew	Kleist		Waterloo	\$6,000
F19-53	Di	Tang		Kitchener	\$10,000
F19-62	Nehad	Abdalkader		Kitchener	\$14,000
F19-64	Keenan	Reimer- Watts	Erso	Kitchener	\$8,000
F19-68	Siba	Al-Khadour	Levant for Arts and Culture	Kitchener	\$13,000
F19-70	Rebekah	Stevens		Kitchener	\$10,000

**Total Requested \$151,765**

**Next Meeting – January 16, 2020**

**Adjourn**

There being no further business, the meeting adjourn at 4:28 p.m.

**Board Chair, B.A. Keller**

**Corporate Clerk, T. Plummer**