



## Region of Waterloo Arts Fund

### Minutes

Thursday, January 17, 2019

3:15 p.m., Room 224

Regional Administration Building

150 Frederick Street, Kitchener, Ontario

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Present were: Chair B. A. Keller, B. Chesney, A. Dobkowski, L. Golds, H. Jowett\*, K. Redman\*, I. Ring, S. Scott, K. Sheehy, C.A. Treitz and R. Waldeck

Members Absent: R. Nixon

#### **Appointment and Re-Appointment of Directors/Election of Officers**

##### a) Appointment of Returning and New Directors

Terri Plummer, Council/Committee Support Specialist, conducted the Appointment of returning and new Directors.

Moved by L. Golds

Seconded by K. Redman

That the Region of Waterloo Arts Fund approve the following re-appointments to the Board of Directors:

- Betty Anne Keller for a 2-year term ending December 31, 2020;
- Adele Dobkowski for a 1-year term ending December 31, 2019;
- Rob Waldeck for a 3-year term ending December 31, 2021

Carried

Moved by L. Golds

Seconded by K. Redman

That the Region of Waterloo Arts Fund approve the following new appointment to the Board of Directors:

- Susan Scott for a 3-year renewable term ending December 31, 2021

Carried

b) Election of Officers

T. Plummer conducted the election of Board Chair. A call was made for nominations. Betty Anne Keller was nominated and stated that she was willing to serve. A call was made for further nominations; no others were put forward.

Moved by K. Sheehy

Seconded by B. Chesney

That Betty Anne Keller be confirmed as the Chair of the Region of Waterloo Arts Fund.

Carried

A call was made for nominations for Vice Chair. Adele Dobkowski was nominated and accepted the nomination. A call was made for further nominations for Vice Chair and no others were put forward.

Moved by C.A. Treitz

Seconded by L. Golds

That Adele Dobkowski be confirmed as the Vice Chair of the Region of Waterloo Arts Fund.

Carried

B.A. Keller assumed the Chair.

B.A. Keller indicated B. Chesney would be interested to serve as Chair in 2020, and suggested a committee be formed to prepare for succession.

Moved by L. Golds

Second by R. Waldeck

That the Region of Waterloo Arts Fund establish a Leadership Committee composed of Betty Anne Keller, Adele Dobkowski and Bill Chesney to allow for succession planning.

Carried

Bill Chesney shared that he feels the work of the Arts Fund should have meaning and a lasting impact in the community, and he looks forward to learning more about the arts community in the Region.

\* K. Redman and H. Jowett left the meeting at 3:35 p.m.

### **Declarations of Pecuniary Interest under the Conflict of Interest Policy of the Region of Waterloo Arts Fund**

None declared.

### **Approval of Minutes**

Open Session – December 13, 2018

Moved by L. Golds

Seconded by C.A. Treitz

That the Region of Waterloo Arts Fund approve the open session minutes of the meeting held on December 13, 2018.

Carried

Closed Session – December 13, 2018

Moved by A. Dobkowski

Seconded by S. Scott

That the Region of Waterloo Arts Fund approve the closed session minutes of the meeting held on December 13, 2018.

Carried

### **Correspondence**

a) Jason White (F17-36), Re: Request for Project Extension

The Board discussed the request received and directed staff to send written notification of the Board's decision.

Moved by I. Ring

Seconded by B. Chesney

That the Region of Waterloo Arts Fund approve the request for a project extension for Jason White's project, LISTEN! (F17-36), until May 15, 2019, at which time a Final Report will be due.

Carried

**Closed Session**

Moved by L. Golds

Seconded by B. Chesney

That a closed meeting of the Region of Waterloo Arts Fund be held on Thursday, January 17, 2019 at 3:40 p.m. in 218, for the purpose of considering the following subject matters:

- a) Personal matters about identifiable individuals related to current applications
- b) Personal matters about identifiable individuals related to final reports
- c) A position, plan, procedure, criteria or instruction to be applied to any negotiation as carried on or to be carried on by or on behalf of the municipality or local board

Carried

**Motion to Reconvene Into Open Session**

Moved by B. Chesney

Seconded by R. Waldeck

That the Region of Waterloo Arts Fund reconvene into Open Session at 4:40 p.m.

Carried

Moved by B. Chesney

Seconded by S. Scott

That the Region of Waterloo Arts Fund Board hold a retreat to work on visioning and goal setting.

Carried

**Other Business**

a) Chair's Information Memo – Purpose and Discussion

B.A. Keller reflected on her time since she took on the responsibility as Chair and reviewed significant events from 2018. She said that, while having conversations with artists in the community, it seems the Arts Fund has a higher profile in the community and improved transparency. She noted her presentation to Council at the Township of North Dumfries was a start in reaching out to the Townships, and made a difference in the number of applications received from there in the Fall 2018 round. She said changing the format of Open House events to include a presentation at the beginning

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seems useful for those attending, as well as the importance of face-to-face conversations. She said the Funders Forum facilitated by the Arts Fund made a big impact on those who participated. She noted that the Chair's Information Memo is an opportunity to share information with the Board without having to use meeting time, so it is important to let her know when members attend events or have other information to share so it can be included.

b) Distribution of Arts Fund Postcards

The Board noted the importance of the postcards as a communication tool. Almost all postcards were taken by Board members for distribution, and staff will mail the rest.

**Next Meetings**

- **Tuesday, February 5, 2019 5:00-7:00 p.m. – Spring 2019 Open House**
- **Thursday, April 4, 2019** (Review of Spring 2019, Stage 1 applications)

**Adjourn**

There being no further business, the meeting adjourned at 4:50 pm.

**Board Chair, B.A. Keller**

**Corporate Clerk, T. Plummer**